Senate Executive Committee Meeting (11/30/2023)

Attendees: Elizabeth McNie (Chair), Sarah Senk (Vice Chair), Ariel Setniker (Secretary), Christine Isakson, Wil Tsai, Mike Holden, Maggie Ward, Provost Schroeder.

- **Minutes Review and Approval**
  - *The minutes from 10/05 were approved by unanimous consent after some minor edits.*
  - *The minutes from 10/12 were approved by unanimous consent with one abstention (Wil Tsai).*

- **Chair's Updates**
  - McNie: Want to invite guests to talk with us about:
    - TSGB moving to Suisun Bay during pier construction and what that will mean for class schedules – invited Dinesh & Steve Browne, Tamara will be included as well to discuss how we can contribute etc.
    - Flexibility in scheduling – plan to invite Julia Odom
      - Lecturers report that Cal Maritime is not attractive to work for due to complete lack of flexibility in scheduling
      - CI: When will we get the new scheduling software?
        - LS: Should get it up and running for fall, a new affordable software – should discuss with Julia
      - WT: Circling back to flexibility for lecturers, as chair I have been able to prioritize lecturer schedules – let's investigate this more
      - WT: We need to codify what can/should be prioritized by registrar, e.g., faculty only having 2 days to teach per week
      - LS: May need to revisit agreements that came out of the scheduling consultation – will send to this document to Senate Exec

- **Next Senate Executive Committee Meeting**
  - Conflicts with Scholar Series, Chair will look for different time
  - Will talk with library dean about exploring another permanent time outside of leadership hour, as many involved faculty have committee meetings at this time

- **Internal Policy**
  - Senk suggests adding that off the record comments will be respected and not included in minutes
  - *Tsai motions to approve the policy, Senk seconds. Approved by unanimous consent.*

- **Open Floor**

- Senk discusses budget survey variety of responses, how to handle next steps